

MINUTES REGULAR MEETING BOARD OF PARK COMMISSIONERS September 18, 2008

The Regular Meeting of the Board of Park Commissioners was called to order by President Cohen at 8:02 p.m. in the Jewett Park Community Center. The Secretary called the roll and the following were:

PRESENT: Antokal, Caron, Patinkin, Stryker, Cohen (5)
ABSENT: None (0)

and there was a quorum in attendance. Also present were Linda Gryziecki, Secretary/Director of Parks and Recreation; Don Bott, Rick Julison, Ginny Wiemerslage, staff members; John Emser, W.B. Olson; Gary Pingel, PHN Architects.

APPROVAL OF MINUTES

Motion made by Treasurer Antokal, seconded by Vice-President Stryker, to approve the Minutes of the August 21, 2008, Regular Meeting and the August 21, 2008, Closed Session. Voice vote as follows:

AYES: Antokal, Stryker, Patinkin, Cohen (4)
NAYS: None (0)
ABSTAIN: Caron (1)
Motion passed in a voice vote.

FINANCE REPORT

Approval of Disbursements

Motion made by Treasurer Antokal, seconded by Vice-President Stryker, to approve the Voucher Listing dated September 18, 2008 in the amount of \$780,552.75. (Copy attached and made a part of these Minutes). Roll call vote as follows:

AYES: Antokal, Stryker, Caron, Patinkin, Cohen (5)
NAYS: None (0)
Motion passed in a roll call vote.

Bid Acceptance

Play Structure Installation / Jewett Park Preschool Area

Motion made by Treasurer Antokal, seconded by Commissioner Caron, to approve the purchase and installation of playground equipment for Jewett Preschool Playground area outside of the perimeter fence as specified, to Pedersen Construction, Deerfield, IL for a total cost of \$126,800.00. (Copy attached and made a part of these Minutes). Roll call vote as follows:

AYES: Antokal, Caron, Patinkin, Stryker, Cohen (5)
NAYS: None (0)
Motion passed in a roll call vote.

Purchase Approval

Accounting System Software

Motion made by Treasurer Antokal, seconded by Commissioner Caron, to approve the purchase of software, installation and training from Tyler Technologies, Eden Prairie, Minnesota, in an amount not to exceed \$38,896.00, plus additional computer hardware for a total cost not to exceed \$48,000.00. (Copy attached and made a part of these Minutes).

Roll call vote as follows:

AYES: Antokal, Caron, Patinkin, Stryker, Cohen (5)

NAYS: None (0)

Motion passed in a roll call vote.

VISITORS AND GUESTS

Acknowledgement: Don Bott, 20 Years of Service

President Cohen read a Resolution recognizing Don's 20 years of service with the District. Congratulations and words of appreciation were expressed for Don's dedication and commitment.

Acknowledgement: Craig Gagne, 40 Years of Service

Craig Gagne celebrated his 40th year of service with the district on September 15, 2008. Staff held a surprise luncheon in his honor on Tuesday, September 16 at the golf course. His parents, Jack and Sylvia Gagne, were in attendance as well as his son, Jonathan, who works for us in the Parks Department. He will be in attendance at a future Board Meeting should his schedule at the Highland Park Fire Department allow.

Introduction: Ginny Wiemerslage, Recreation Supervisor – Early Childhood

Ginny Wiemerslage was introduced as the district's new Recreation Supervisor for Early Childhood programs. Board members welcomed her to the district.

OLD BUSINESS/ PROJECT UPDATE

Former Multiplex / Recreation Center

Status Report

John Emser, W.B. Olson, and Gary Pingel, PHN Architects, were in attendance to discuss issues with the former Multiplex / new Recreation Center such as exterior masonry parapet repairs, electrical, HVAC in the pool area etc.

Some issues have come to light during the construction process that require additional monies. In addition, it was originally thought that work on some items i.e. kitchen / café, spa, some office areas could be scheduled for renovation at a future time. But now that construction work is going on throughout the facility, prices have been estimated on those remaining items.

Commissioners agreed that doing the work prior to opening made more sense than trying to complete construction around programming etc. Bids for Food Service Equipment will be reviewed and a contract awarded at the October meeting.

Due to the degree of remaining construction work, it is estimated that completion will take until spring / early summer of 2009.

Payout Approval

Motion made by Treasurer Antokal, seconded by Vice-President Stryker, to approve Payout Request #5 as follows: Alliance Fire Protection, \$54,415.00; Boller Construction, \$36,483.00; Break-Thru Enterprises, \$10,288.00; Daker Corporation, \$12,931.00; J & E Duff, \$29,610.00; Mutual Services, \$2,025.00; Olsen Tuckpointing, \$29,822.00; Ruffalo Painting, \$16,620.00; Shoreline Electric, \$13,950.00; Temperature Service, \$20,925.00; Tempus Construction, \$12,222.00; Ernie Petersen,

\$19,710.00; Commercial Maintenance, \$6,707.00, W.B. Olson, \$34,689.00 for a total of \$300,397.00 for work completed to date on the new Recreation Center. Roll call vote as follows:

AYES: Antokal, Stryker, Caron, Patinkin, Cohen (5)

NAYS: None (0)

Motion passed in a roll call vote.

Change Order Approval

Motion made by Treasurer Antokal, seconded by Commissioner Stryker, to approve Change Order #2 in the amount of \$78,077.00 for work at the former Multiplex / new Recreation Center. Roll call vote as follows:

AYES: Antokal, Patinkin, Caron, Stryker, Cohen (5)

NAYS: None (0)

Motion passed in a roll call vote.

Other

Patty Turner Senior Center Anniversary

This October will be the 5-year anniversary of the Patty Turner Senior Center. The Senior Council is planning a reception on Saturday, October 4 from 4-6 p.m. Commissioners were asked to put the date on their calendars.

COMMITTEE LIAISON REPORTS

Golf Advisory Committee

Minutes from the September 2, 2008 meeting were included for Commissioner review. Discussion focused on fee recommendations for the 2009 golf season. The next meeting is scheduled for Tuesday, November 11, 2008 at 7:00 p.m. for discussion on the Marketing Plan for 2009.

Pool Advisory Committee

The next meeting is scheduled for Tuesday, October 7, 2008 at 7:30 p.m. The main topic of discussion will be fee recommendations for the 2009 pool season.

Deerfield Park Foundation

An agenda for the Monday, September 15, 2008 meeting was included for Commissioner review. The Moonlight Golf event was held on Friday, September 12, 2008. Despite the rain only one group decided not to golf and all participants had a great time. Financial reports are forthcoming.

NEW BUSINESS

Revised Policy: Administration #3014 Park District Records

Motion made by Commissioner Caron, seconded by Commissioner Patinkin, to adopt Administrative Policy #3014 Park District Records as revised. Voice vote as follows:

AYES: Caron, Patinkin, Antokal, Stryker, Cohen (5)

NAYS: None (0)

Motion passed in a voice vote.

Motion made by Commissioner Patinkin, seconded by Vice-President Stryker, to adjourn the Regular Meeting to Closed Session Re: Section 2 (c) (5) Real Estate and Section 2 (c) (1) Personnel. Roll call vote as follows:

AYES: Patinkin, Stryker, Antokal, Caron, Cohen (5)

NAYS: None (0)

Motion passed in a roll call vote.

The meeting reconvened to Open Session at 9:27 p.m.

Motion made Treasurer Antokal, seconded by Vice-President Stryker, to adjourn the Regular Meeting at 9:27 p.m. Voice vote as follows:

AYES: Antokal, Stryker, Caron, Patinkin, Cohen (4)

NAYS: None (0)

Motion passed in a voice vote.

The next Regular Meeting of the Board of Park Commissioners is scheduled for Thursday, October 23, 2008, at 8:00 p.m. at the Jewett Park Community Center.

Respectfully submitted,

Linda Gryziecki, Secretary