

## **MINUTES REGULAR MEETING BOARD OF PARK COMMISSIONERS June 15, 2006**

The Meeting of the Board of Park Commissioners was called to order by President Antokal at 8:02 p.m. in the Administrative Offices of the Deerfield Park District located in Jewett Park. The following were:

PRESENT: Caron, Patinkin, Stryker, Antokal (4)  
ABSENT: Cohen (1)

and there was a quorum in attendance. Also present were Linda Gryziecki, Secretary/Director of Parks and Recreation; Rick Julison, Don Bott, Linda Anderson, James McCormick, Virginia "Ginny" Hunt, staff members, and Nancy Ciolkosz, Representative from Knutte & Associates.

### **APPROVAL OF MINUTES**

Motion made by Commissioner Caron, seconded by Commissioner Patinkin, to approve the Minutes of the May 18, 2006, Regular Meeting, the May 18, 2006, Closed Session, and the June 1, 2006, Workshop Meeting. Voice vote as follows:

AYES: Caron, Patinkin, Stryker, Antokal (4)  
NAYS: None (0)  
ABSENT: Cohen  
Motion passed in a voice vote.

### **FINANCE REPORT**

#### **Approval of Disbursements**

Motion made by Commissioner Caron, seconded by Treasurer Stryker, to approve the Voucher Listing dated June 15, 2006, in the amount of \$946,472.22. (Copy attached and made a part of these minutes).  
Roll call vote as follows:

AYES: Caron, Stryker, Patinkin, Antokal (4)  
NAYS: None (0)  
ABSENT: Cohen (1)  
Motion passed in a roll call vote.

#### **Adoption: Prevailing Wage Ordinance #2006-02**

Motion made by Commissioner Caron, seconded by Commissioner Patinkin, to adopt Ordinance #2006-02 setting the Prevailing Wages for the Deerfield Park District Public Works construction projects. (Board Summary attached and made a part of these minutes). Roll call vote as follows:

AYES: Caron, Patinkin, Stryker, Antokal (4)  
NAYS: None (0)  
ABSENT: Cohen (1)  
Motion passed in a roll call vote.

### **ACKNOWLEDGMENT**

#### **Virginia Hunt: 20 Years of Service**

President Antokal read a Resolution recognizing Virginia's 20 years with the District.

**2005 AUDIT REPORT**

**Presentation: Knutte & Associates / Nancy Ciolkosz**

Nancy Ciolkosz of Knutte & Associates was in attendance to present the 2005 Audit Report.

**Audit Adoption**

Motion made by Commissioner Caron, seconded by Commissioner Patinkin, to accept the report of Knutte & Associates, independent accountants, for Fiscal Year 2005 as presented. Roll call vote as follows:

AYES:            Caron, Patinkin, Stryker, Antokal (4)

NAYS:            None (0)

ABSENT:        Cohen (1)

Motion passed in a roll call vote.

**COMMITTEE LIAISON REPORTS**

**Golf Advisory Committee**

Minutes from the May 23, 2006 meeting were included in packets for Commissioner review. Discussion topics included the Club Championship and Appreciation Brunches being held July 29 – July 30. The next meeting is Tuesday, July 18, 2006.

James McCormick was in attendance to present two new program ideas to Commissioners.

**Proposed Cooperative Marketing Program**

As part of a hotel and or cooperative marketing concept, we would offer the hotels, possibly restaurants and corporate clients that would be willing to market the Deerfield Golf Club and Learning Center at their properties discounted golf, cart and range fees in exchange for their marketing of the property either through on-site promotional materials, internet, direct mail or email campaigns. These rates would be discounted from our non-resident rate and consist of a bundled package rather than many discounts.

After discussion, Commissioners directed staff to go ahead with the Cooperative Marketing Program.

**Proposed Outing Incentive Program**

Staff proposed a program for current members to earn a credit towards next season's membership fee by referring family, friends, and associates to the Club for golf outings. After discussion, Commissioners agreed to try the program but not to do direct solicitation but offer the referral program through signage and emails should members be interested.

**Pool Advisory Committee**

A meeting packet for the June 6, 2006, Pool Advisory Committee was included in packets for Commissioners review. Also included was the annual Pre-Season Pool Pass Sales report.

**Deerfield Park Foundation**

Commissioners received a copy of the Foundation Newsletter mailed to Deerfield residents. The next Foundation meeting is July 17, 2006.

**OLD BUSINESS**

**Jewett Park**

**Payout Request: Reil Construction Inc.**

Motion made by Commissioner Patinkin, seconded by Treasurer Stryker, to approve Payout Request #10 as submitted by Reil Construction, Inc., in the amount of \$213,037.43 for work completed to date on the Jewett Park Park Renovation. (Board Summary attached and made a part of these minutes). Roll call vote as follows:

AYES: Patinkin, Stryker, Caron, Antokal (4)

NAYS: None (0)

ABSENT: Cohen (1)

Motion passed in a roll call vote.

**Change Order: Reil Construction**

Motion made by Commissioner Patinkin, seconded by Commissioner Caron, to approve Change Order #7 in the amount of \$17,931.80 as submitted by Reil Construction Company Inc. for work on the Jewett Park Renovation Project. (Board Summary attached and made a part of these minutes). Roll call vote as follows:

AYES: Patinkin, Caron, Stryker, Antokal (4)

NAYS: None (0)

ABSENT: Cohen (1)

Motion passed in a roll call vote.

**Payout Request: Reliable & Associates Construction Inc.**

We have received as built drawings as well as warranty information, however; in reviewing the payout request submitted by Reliable & Associates, staff noticed that the amount shown as “previously paid” was incorrect. We have reduced the final payout by \$3.00 to adjust for their error.

Upon receipt of the complaint filed with the county by the concrete subcontractor, legal counsel reviewed and determined the amount of monies left on the contract for the concrete contractor and the lien were different. It was determined that the concrete contractor tried to include an add-on to the contract. Monies also had to be shuffled from the concrete contract to the mason who cleaned up after the concrete contractor. When we release the check, final waivers as well as the release of lien will be provided for correct amounts.

Motion made by Commissioner Patinkin, seconded by Treasurer Stryker, to approve Payout Request #7 as submitted by Reliable & Associates Construction Co. in the amount of \$85,277.00 for work completed on the Jewett Park Shelter Building and release upon receipt of appropriate waivers. (Board Summary attached and made a part of these minutes). Roll call vote as follows:

AYES: Patinkin, Stryker, Caron, Antokal (4)

NAYS: None (0)

ABSENT: Cohen (1)

Motion passed in a roll call vote.

**Deerspring Pool Renovation**

**Payout Request**

Motion made by Commissioner Patinkin, seconded by Commissioner Caron, to approve Payout Request #10 as follows: Air Con Refrigeration, \$990; Elite Excavating, \$3,943; Glander Paving, \$42,095; Green Creations, \$720; Kelso-Burnett, \$1,458; Martin Petersen, \$2,684; Mechanical Inc., \$42,495; Northern Illinois Fence, \$18,570; TNA Sealants, \$1,107; W.B. Olson, \$76,000 for a total payment of \$190,062 for work completed to date at Deerspring Pool. (Board Summary attached and made a part of these minutes). Roll call vote as follows:

AYES: Patinkin, Caron, Stryker, Antokal (4)

NAYS: None (0)

ABSENT: Cohen (1)

Motion passed in a roll call vote.

**Legal Counsel**

Motion made by Commissioner Caron, seconded by Commissioner Patinkin, to appoint Tom Morris and Scott Nemanich of Hinshaw & Culberson as Primary Counsel. Voice vote as follows:

AYES: Caron, Patinkin, Stryker, Antokal (4)

NAYS: None (0)

ABSENT: Cohen (1)

Motion passed in a voice vote.

**OTHER**

**VCDC Materials**

Commissioners were provided with informational materials regarding the VCDC (Village Center Development Commission).

**Mitchell Park Tennis Courts**

Included in packets is the Construction Notice to residents and park patrons.

**NEW BUSINESS**

**Larry Brumm Retirement Breakfast**

The Seniors Men's Club is hosting a breakfast in honor of Larry Brumm who is retiring June 30, 2006. The breakfast will be held on Tuesday, June 27 at the Patty Turner Senior Center. The Sr. Men's Club collected over \$400 for him and purchased a gas grill. Delores informed us that Larry is into bird watching so we purchased binoculars with a digital camera as well as a book about birds. One of our part-time building attendants at the community center, Antonio Mata, will be taking Larry's place as custodian beginning Wednesday, June 28.

**Clubhouse Improvements**

We received a letter from PHN offering up to twenty (20) hours of service for a retainer of \$1,500. Staff is looking for board direction. Commissioners directed staff to meet with PHN to discuss clubhouse improvements.

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Motion made Commissioner Caron, seconded by Commissioner Patinkin, to adjourn the Regular Meeting at 9:15 p.m. to Closed Session re: Review of Closed Session Minutes pursuant to the Open Meetings Act, Section 2 (c) (5) Real Estate and Section 2 (c) (1) Personnel. Roll call vote as follows:

AYES: Caron, Patinkin, Stryker, Antokal (4)

NAYS: None (0)

ABSENT: Cohen (1)

Motion passed in a roll call vote.

The meeting reconvened to Open Session at 9:37 p.m.

After review of Closed Session Minutes pursuant to the Open Meetings Act Amendment, the following will remain "Closed Session" as confidentiality still exists: August 18, 2005; January 19, 2006; January 25, 2006; February 2, 2006; February 16, 2006; February 23, 2006; March 16, 2006; April 6, 2006; April 20, 2006; May 4, 2006; May 18, 2006.

Motion made Commissioner Caron, seconded by Treasurer Stryker, to adjourn the Regular Meeting at 9:37 p.m. Voice vote as follows:

AYES: Caron, Stryker, Patinkin, Antokal (4)

NAYS: None (0)

ABSENT: Cohen (1)

Motion passed in a voice vote.

The next Regular Meeting of the Board of Park Commissioners is scheduled for Thursday, July 20, 2006, at 8:00 p.m. at the Jewett Park Community Center.

Respectfully submitted,

Linda Gryziecki, Secretary