

MINUTES REGULAR MEETING BOARD OF PARK COMMISSIONERS October 23, 2008

The Regular Meeting of the Board of Park Commissioners was called to order by President Cohen at 8:07 p.m. in the Jewett Park Community Center. The Secretary called the roll and the following were:

PRESENT: Antokal, Caron, Patinkin, Stryker, Cohen (5)

ABSENT: None (0)

and there was a quorum in attendance. Also present were Linda Gryziecki, Secretary/Director of Parks and Recreation; Linda Anderson, Don Bott, Rick Julison, Craig Gagne, staff members; Jeff Sernick, Greg Lapin, residents.

APPROVAL OF MINUTES

Motion made by Treasurer Antokal, seconded by Vice-President Stryker, to approve the Minutes of the September 18, 2008, Regular Meeting; September 18, 2008, Closed Session; October 2, 2008, Workshop Meeting; October 2, 2008, Closed Session. Voice vote as follows:

AYES: Antokal, Stryker, Caron, Patinkin, Cohen (5)

NAYS: None (0)

Motion passed in a voice vote.

FINANCE REPORT

Approval of Disbursements

Motion made by Treasurer Antokal, seconded by Vice-President Stryker, to approve the Voucher Listing dated October 23, 2008 in the amount of \$1,888,254.82. (Copy attached and made a part of these Minutes). Roll call vote as follows:

AYES: Antokal, Stryker, Caron, Patinkin, Cohen (5)

NAYS: None (0)

Motion passed in a roll call vote.

Acceptance

Audit Proposal for FY2008-2010

Motion made by Commissioner Caron, seconded by Commissioner Patinkin, to appoint Knutte & Associates as independent auditors for the Deerfield Park District for the fiscal years ended December 31, 2008, 2009 & 2010, according their proposal of \$52,500.00 and subject to cancellation at our option should Knutte & Associates be bought out by or merge with another firm, and authorize the Treasurer to execute such and agreement. (Copy attached and made a part of these Minutes). Roll call vote as follows:

AYES: Caron, Patinkin, Antokal, Stryker, Cohen (5)

NAYS: None (0)

Motion passed in a roll call vote.

Approval

Jewett Park Community Center Network Upgrades

Motion made by Treasurer Antokal, seconded by Commissioner Caron, to award a contract to Excalibur Technologies, Barrington, IL in the amount of \$16,211.35 for the supply and installation of data storage

and backup hardware and software at the Jewett Park Community Center, as specified. (Copy attached and made a part of these Minutes). Roll call vote as follows:

AYES: Antokal, Caron, Patinkin, Stryker, Cohen (5)

NAYS: None (0)

Motion passed in a roll call vote.

Golf Car GPS System

Motion made by Treasurer Antokal, seconded by Vice-President Stryker, to approve a lease for a GPS system from ProLink Solutions for 76 golf carts with lease terms of three months free and sixty (60) monthly payments of \$3,533.00 based on a purchase price not to exceed \$182,249.00 and a financing rate not to exceed 6.75%, plus \$912.00 monthly support service for a total monthly cost of \$4,445.00, subject to contract language being acceptable to Park District legal counsel. Roll call vote as follows:

AYES: Antokal, Stryker, Caron, Cohen (4)

NAYS: None (0)

ABSTAIN: Patinkin (1)

Motion passed in a roll call vote.

VISITORS AND GUESTS

Acknowledgement: Craig Gagne, 40 Years of Service

Craig Gagne celebrated his 40th year of service with the district on September 15, 2008. Staff held a surprise luncheon in his honor on Tuesday, September 16 at the golf course. His parents, Jack and Sylvia Gagne, were in attendance as well as his son, Jonathan, who works for us in the Parks Department. Staff shared photos of the luncheon with the Board.

President Cohen read a Resolution recognizing Craig's 40 years of service with the District. Congratulations and words of appreciation were expressed for Craig's dedication and commitment.

COMMITTEE LIAISON REPORTS

Golf Advisory Committee

The next meeting is scheduled for November 11, 2008 at 7:00 p.m.

Pool Advisory Committee

Minutes from the October 7, 2008 meeting as well as fee recommendations for the 2009 swim season were included for Commissioner review.

Deerfield Park Foundation

The Moonlight Golf Financial Report was included for Commissioner review. The event netted the second highest fundraising total.

Northern Suburban Special Recreation Association

Candidates for the executive director position are being interviewed.

OLD BUSINESS/ PROJECT UPDATE

Former Multiplex / Recreation Center

Status Report

A three week schedule as well as minutes from recent meeting were included for Commissioner review.

Payout Approval

Motion made by Treasurer Antokal, seconded by Commissioner Caron, to approve Payout Request #6 as follows: Alliance Fire Protection, \$108,475.00; Boller Construction, \$31,663.00; Daker Corporation, \$5,760.00; Olsen Tuckpointing, \$17,730.00; Ruffalo Painting, \$34,601.00; Shoreline Electric, \$13,050.00; Temperature Service, \$100,485.00; Tempus Construction, \$17,351.00; Ernie Petersen, \$51,721.00; W.B. Olson, \$49,287.00 for a total of \$430,123.00 for work completed to date on the new Recreation Center. Roll call vote as follows:

AYES: Antokal, Caron, Patinkin, Stryker, Cohen (5)

NAYS: None (0)

Motion passed in a roll call vote.

Change Order Approval

Motion made by Treasurer Antokal, seconded by Vice President Stryker, to approve Change Order #3 in the amount of \$51,022.00 and Change Order #4 in the amount of \$99,724.00 for additional work at the new Recreation Center / former Multiplex facility. Roll call vote as follows:

AYES: Antokal, Stryker, Caron, Patinkin, Cohen (5)

NAYS: None (0)

Motion passed in a roll call vote.

Bid Acceptance

Food Service Equipment

Motion made by Treasurer Antokal, seconded by Vice President Stryker, to award the contract in the amount of \$69,145.00 for food service equipment at the former Multiplex / new Recreation Center to TriMark Marlinn. Roll call vote as follows:

AYES: Antokal, Stryker, Caron, Patinkin, Cohen (5)

NAYS: None (0)

Motion passed in a roll call vote.

Video Surveillance System

Motion made by Treasurer Antokal, seconded by Vice-President Stryker, to award a contract to Global Data Technologies, Highland Park, IL in the amount of \$50,510.87 for the supply and installation of the security camera system at the former Multiplex facility, as specified. Roll call vote as follows:

AYES: Antokal, Stryker, Caron, Patinkin, Cohen (5)

NAYS: None (0)

Motion passed in a roll call vote.

Contract Award

All-Type Tile Inc.

Motion made by Treasurer Antokal, seconded by Commissioner Caron, to award the contract for flooring at the Recreation Center to All-Type Tile Inc. in the amount of \$82,870.00 subject to verification of scope and insurance requirements. Roll call vote as follows:

AYES: Antokal, Caron, Patinkin, Stryker, Cohen (5)

NAYS: None (0)

Motion passed in a roll call vote.

Network Equipment Additions

Motion made by Treasurer Antokal, seconded by Commissioner Caron, to award a contract to Excalibur Technologies, Barrington, IL in the amount of \$80,329.89 for the supply and installation of phone & data network hardware and software at the former Multiplex facility, as specified. Discussion followed.

Jeff Sernick of Meridian IT questioned the outcome of the bid results. President Cohen explained that we have policies in place and are required to except the low bidder.

After discussion, roll call vote as follows:

AYES: Antokal, Caron, Patinkin, Stryker, Cohen (5)

NAYS: None (0)

Motion passed in a roll call vote.

Payout Request

Jaycee Park Playground Installation

Motion made by Treasurer Antokal, seconded by Vice-President Stryker, to approve Final Payout Request for the purchase and installation of playground equipment at Jaycee Park in the amount of \$80,916.00 as submitted by Team REIL, Inc. Roll call vote as follows:

AYES: Antokal, Stryker, Caron, Patinkin, Cohen (5)

NAYS: None (0)

Motion passed in a roll call vote.

NRPA Session Report

Commissioners and staff shared information from sessions attended at the National Recreation and Parks Association Conference held October 15 – 17 in Baltimore, Maryland.

Based on discussion it was agreed that we form a 50+ Program Advisory Committee along with the previously discussed Recreation Center Advisory Committee during the 2009 calendar year.

After discussion on succession of potential retirees and the encouragement of young professionals, it was agreed that the Deerfield Park Foundation be approached to provide possible funding for a scholarship for a student entering the field of Park and Recreation Administration.

Staff will use the sample IPRA Environmental Policy / Evaluation as a tool in determining how we're doing as well as determining guidelines for the future.

NEW BUSINESS

Wilmot Elementary School Facility Request

Motion made by Treasurer Antokal, seconded by Commissioner Caron, to approve the use of Wilmot fields for the Wilmot School End of Year Party on Friday, June 5, 2009, with a rain date of Sunday, June 7, 2009. Voice vote as follows:

AYES: Antokal, Caron, Patinkin, Stryker, Cohen (5)

NAYS: None (0)

Motion passed in a voice vote.

I.A.P.D. Credentials Certification

Motion made by Commissioner Caron, seconded by Vice-President Stryker, to appoint Treasurer Antokal as delegate, Commissioner Patinkin as first alternate, and President Cohen as second alternate representing the District at the Annual Business Meeting of the Illinois Association of Park District to be held at the Hilton Chicago Hotel on Saturday, January 31, 2009. Voice vote as follows:

AYES: Caron, Stryker, Antokal, Patinkin, Cohen

NAYS: None (0)

Motion passed in a voice vote.

President Cohen and Commissioner Caron expressed an interest in working with the I.A.P.D. Legislative Committee should additional volunteers be needed.

Other

Bronze Statues

Staff provided Commissioners with information on various bronze statues that could be purchased and placed throughout different parks in the district.

Blue Ribbon Schools

School District #109 is having a ceremony for both Wilmot Elementary and Shepard Middle School honoring both schools for receiving the Blue Ribbon School award. Resolutions have been prepared and will be presented at each ceremony.

Motion made Commissioner Caron, seconded by Vice-President Stryker, to adjourn the Regular Meeting at 9:35 p.m. Voice vote as follows:

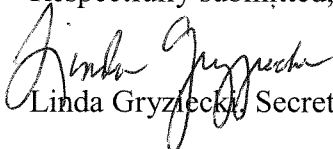
AYES: Caron, Stryker, Antokal, Patinkin, Cohen (5)

NAYS: None (0)

Motion passed in a voice vote.

The next Regular Meeting of the Board of Park Commissioners is scheduled for Thursday, November 20, 2008, at 8:00 p.m. at the Jewett Park Community Center.

Respectfully submitted,


Linda Gryzlecki, Secretary