

WELCOME

Dear Parents and Campers:

Welcome to Stage and Screen 2010. The Stage and Screen Camp staff is looking forward to a super summer experience for everyone involved.

This *Parents' Manual* was developed to assist you in preparing your child for the day camp. Please read the manual thoroughly and keep it in a convenient location so you may refer to it. Stage and Screen will be held at Caruso Middle School. A **Camp Information Night** will also be held from **6:30 to 8:00 PM** on **Tuesday, May 11**, at the Jewett Park Community Center. Parents and campers will have an opportunity to speak with staff about Stage and Screen. Please plan to attend.

If you have any questions about the information contained in this manual, please feel free to contact me at the Park District office, 847- 945-0650, ext. 2623, or send an e-mail to *mark@dfpd.org*.

Sincerely,

Mark Woolums
Jewett Park Program Manager

I. SESSION DATES AND TIMES

Camp will be held at Caruso Middle School from 10:00am to 3:00pm, culminating in an original musical comedy production for family and friends at the end of the session.

II. PERFORMANCE SCHEDULE

July 28 and 29 campers from Stage and Screen will put on a production. Campers will be dismissed early (at 1:00 PM) on both days to prepare for the evening performances. They will perform for the day camps during the day on July 29. Campers will be dismissed at 1:00pm on Wednesday, July 28, Thursday, July 29 and Friday, July 30, after the cast party. Lunch will be provided for campers on July 30.

This year's musical comedy production will be announced the first day of camp. Since a large portion of the camp day is spent working toward the performance, attendance for the entire seven weeks, (including the performance itself), is **mandatory**. Campers must not miss camp dates the final two weeks of camp. If attendance during these two weeks is not possible, it is suggested that you not enroll in the program as your child's absence has an impact on the production and the other children who **do** attend.

Parents and guests will be invited to the evening performances on Wednesday, July 28 & Thursday, July 29. Parents and guests are asked to refrain from attending the day performance on Thursday, July 29, as it is performed to allow other campers to view the production.

III. BUS INFORMATION

If your child is registered for the morning and afternoon bus transportation option, please read the following:

Children who are registered for the door to door bus transportation option will be picked up each morning at convenient stops within Deerfield Park District boundaries only. Depending on the number of children registered for this service, and the route the bus follows, pick-up and drop-off time may be 45 minutes to 1 hour before the starting and ending time of the camp program. Once the child is picked up on the route, he/she will be delivered to Caruso for camp.

Note: Please be patient for the first few days of camp. The bus may be late in picking up and dropping off your child. The bus drivers need a few days to familiarize themselves with the route.

Campers will be returned to their same stop after camp is over. Pick-up and return times will vary based on the bus routes. Some children could be on the bus up to 45 minutes each way. We will do our best to plan the routes so either the morning route or afternoon route will be shorter than the other for participants. If you are registered for the Bus Transportation Option service, you will receive a packet of information in early June which will list the bus route times and stops.

In most cases, the bus will pick up your child in front of your house. There may be some locations. (such as a cul-

de-sac area), that a bus may not be able to enter. In this situation, we will do our best to pick up your child as close to your house as possible.

We recommend that parents accompany their child to the bus the first few day of the route, and also meet their child at the stop when the camp day is over.

IV. PICK UP/DROP OFF

Campers may be dropped off at Caruso Middle School at 10:00 each morning.

For those who signed up for the bus option, transportation home will be provided July 28, 29, 30 when camp will be dismissed early.

V. CAMPER DIRECTORY

A card is enclosed with this manual that allows parents to make the choice of being listed on our camp directory. In order to be included on these lists, the card must be returned to the Jewett Park Community Center by **Friday, April 30, 2010.**

The camp directory will be made available to all camp parents who are interested in them. **The carpool list will be available at Camp Information Night, Tuesday, May 11, 6:30-8:00pm,** and at the Community Center registration office during regular business hours. The list will include the child's name, address, and phone number.

VI. CLOTHING/FOLDER

Campers will be doing movement and dance every day and should dress appropriately. Since this is a performing arts camp, proper attire includes jazz pants, leggings, shorts, leotards, etc. If campers want to wear other clothes to camp, they will be given time to change into proper dance/rehearsal clothes.

SHOES: All campers either need to have black jazz shoes or Keds-like sneakers to dance in. These shoes will also be used during the performances.

FOLDER: Please have your child bring a **folder with pockets** each day. This folder is needed to keep scripts and music in order. Please make sure names are put on all folders, lunches, bathing suits, towels and any extra articles of clothing campers might bring. The Park District is not responsible for lost articles.

VII. SWIMMING/LUNCHESES

Campers will walk to Mitchell Pool for free swim each day. Each camper should bring his/her own sack lunch and drink or pre-purchase one from Marla's Brown Bag Lunch.

We are excited to announce that Marla's Brown Bag Lunch will be partnering with the Deerfield Park District to provide lunches to campers in summer 2010. Marla's is a local organization that uses local vendors and caterers to deliver fresh, kid friendly ideas for lunch.

Marla's Brown Bag Lunch is passionate about serving delicious healthy lunches, that her three young boys and friends looked forward to eating. You create the menu choosing one of the featured entrées of the day or from the "always alternative" category. Please see the enclosed information sheet for complete information.

You may purchase items from the concession stand when it is open.

Camp rule: There will be no borrowing or lending of money for the pool concession stand. On rainy days, campers will remain at the camp location for lunch and supervised play.

VIII. SPECIAL NOTES

We **must** have a parent's permission in writing if a camper will need to leave early, or if someone other than a parent/guardian will be picking up the camper. An early release form is included with this manual.

If your child **will not** be attending camp or will be late, you should call the Park District office at 847-945-0650 **before** 9:00 am.

IX. CONDUCT CODE

The Deerfield Park District reserves the right to suspend, expel, or deny participation in any program, event or facility to any person whose behavior materially interferes, or disrupts the quality of those offerings, the enjoyment of them

by other participants, or the ability of staff to conduct or manage the activities or facility.

A child's parent or guardian shall be notified of the first incident; the second incident shall require the presence of a parent at a meeting with the instructor and a park district administrator/supervisor; a third incident may result in an expulsion or suspension of the child from the program, event, or facility.

If a child engages in behavior which may result in bodily harm to others, an immediate meeting with the parent may be called. If such behavior warrants it, immediate suspension or expulsion may result.

X. MEDICINE POLICY

The Deerfield Park District discourages dispensing medication to children participating in park district programs, leaving primary responsibility to parents and guardians to dispense prescription medication to children.

However, the Deerfield Park District recognizes it may be necessary, in certain circumstances, for children participating in park district programs to take prescription medication during program hours. If you should be in need of this service, contact the park district office for further information, 847-945-0650.

XI. PHOTO PERMISSION...

Our staff may take pictures at programs and events to use in our brochures and other publicity. Most people are delighted to see themselves or their family members in our promotional materials. Photographers from newspapers or television stations may also take pictures on occasion. We welcome the coverage, and hope you do too. In fact, it is frequently how you learn what is happening at the Park District. If you prefer your family members' pictures not be taken and used for promotion, please call the park district at 847-945-0650.

We believe we have a wonderful staff for Stage and Screen and look forward to a great summer!